



# SADHARAN BIMA CORPORATION

## Human Resources Department

Head Office, Dhaka-1000.

Web: www.sbc.gov.bd

No. 53.07.0000.201.91.001.24 . 748

Date: 18-04-2024

### Office Order


**Subject: Ex-Bangladesh Leave.**

The Undersigned is directed to convey the administrative approval of Sadharan Bima Corporation of Bangladesh in favour of the following official to visit India under the following terms and conditions:

Name of the Official	Mr. Md. Jomir Ahamed, Senior Assistant, Human Resources Department, Head Office, Dhaka.
Accompanied by	Mst. Ainun Akter (Wife)
Country to visit	India
Purpose	For treatment
Period	From 21-04-2024 to 09-05-2024 or 19 (Nineteen) days from the date of travelling (Including travel time).

**Terms and conditins:**

1. a) He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Sadharan Bima Corporation.  
b) His travelling time will be treated as ex-Bangladesh leave.  
c) As per provision of Rule 34 of Appendix VIII of BSR (Part-1) this approval will be valid for 35 days from 21-04-2024, and  
d) He will not be allowed to stay abroad more than the approved period.
2. This order has been issued with the approval of proper authority.

  
(Md. Anyarul Islam)  
Assistant General Manager

**Copy for kind information (not in order of seniority):**

1. The Managing Director, Sadharan Bima Corporation, Head office, Dhaka.
2. General Manager, Human Resources Department, Sadharan Bima Corporation, Head office, Dhaka.
3. Deputy General Manager, IT Department, Sadharan Bima Corporation, Head office, Dhaka-with request to publish this office order in SBC'S website.
4. Immigration Officer, Hazrat Shahjalal International Airport/Land Port (all), Bangladesh.
5. Mr. Md. Jomir Ahamed, Senior Assistant, Human Resources Department, Sadharan Bima Corporation, Head Office, Dhaka.
6. Personal File.
7. Master File.

IT Department, Head Office

Date: 18-4-2024  
Entry No: 284