



Sadharan Bima Corporation

Human Resources Department, Head Office

33, Dilkusha, C/A, Dhaka-1000, Bangladesh.

www.sbc.gov.bd

Record Number: 53.07.0000.201.91.001.21/১৯৭৭

Date: 28-11-2023

Office Order


Subject: Ex-Bangladesh Leave.

The Undersigned is directed to convey the administrative approval of Sadharan Bima Corporation, Bangladesh in favour of the following official to visit India under the following terms and conditions:

Terms and conditions:

Name of the Official	Subrata Bhowmik, Junior Officer, Audit & Compliance Department, Sadharan Bima Corporation, Dhaka Zone, Dhaka.
Accompanied by	Basanti Karmoker, wife Oishee Bhowmik, daughter Bani Bhowmik, daughter
Country to visit	India.
Purpose of visit	For treatment.
Period	From 03-12-2023 to 22-12-2023 or for 20 days (Twenty days) from the date of travelling (Including travel time).

- He will bear all expenses related to the visit. No expenditure will be borne by the Government of Bangladesh or Sadharan Bima Corporation.
 - He will draw all pay and allowances in local currency.
 - His travelling time will be treated as ex-Bangladesh leave.
 - The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
 - He will not be allowed to stay abroad for more than the approved period.
2. This order has been issued with the approval of the competent authority.


Md. Abdul Matin
Assistant General Manager
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Copy for kind information and necessary (if applicable) action:

- Managing Director, Sadharan Bima Corporation, Head office, Dhaka.
- General Manager, Human Resources Division, SBC, Head office, Dhaka.
- General Manager, Sadharan Bima Corporation, Dhaka Zone, Dhaka.
- Assistant General Manager, IT Department, SBC, Head Office, Dhaka-with request to publish this office order in SBC'S website.
- The High Commissioner, High Commission of India, Gulshan-1, Dhaka, Bangladesh.
- Executive Director/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/All Land Ports, Bangladesh.
- Subrata Bhowmik, Junior Officer, Audit & Compliance Department, Sadharan Bima Corporation, Dhaka Zone, Dhaka.
- Personal File
- Master File.

Human Resources Department, Head Office (7th Floor), 33, Dilkusha C/A, Dhaka-1000, Bangladesh. Post Box no-607, Telegram: 'Bima' Dhaka.
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