



Sadharan Bima Corporation

Human Resources Department, Head Office
33, Dilkusha, C/A, Dhaka-1000, Bangladesh.
www.sbc.gov.bd

Record Number: 53.07.0000.201.91.001.21/ 2990

Date: 28-11-2023

Office Order

Subject: Ex-Bangladesh Leave.

The Undersigned is directed to convey the administrative approval of Sadharan Bima Corporation, Bangladesh in favour of the following official to visit India under the following terms and conditions:

Terms and conditions:

Name of the Official	Md Tarikul Islam, Junior Officer, Central Transport Department, Sadharan Bima Corporation, Head Office, Dhaka.
Country to visit	India
Purpose of visit	For treatment.
Period	From 10-12-2023 to 21-12-2023 or for 12 days (Twelve days) from the date of travelling (Including travel time).

- He will bear all expenses related to the visit. No expenditure will be borne by the Government of Bangladesh or Sadharan Bima Corporation.
 - He will draw all pay and allowances in local currency.
 - His travelling time will be treated as ex-Bangladesh leave.
 - The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
 - He will not be allowed to stay abroad for more than the approved period.
2. This order has been issued with the approval of the competent authority.

Md. Abdul Matin
Assistant General Manager
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Copy for kind information and necessary (if applicable) action:

- Managing Director, Sadharan Bima Corporation, Head office, Dhaka.
- General Manager, Human Resources Division, SBC, Head office, Dhaka.
- Assistant General Manager, IT Department, SBC, Head Office, Dhaka-with request to publish this office order in SBC'S website.
- Manager, Central Transport Department, SBC, Head office, Dhaka.
- The High Commissioner, High Commission of India, Gulshan-1, Dhaka, Bangladesh.
- Executive Director/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/All Land Ports, Bangladesh.
- Md Tarikul Islam, Junior Officer, Central Transport Department, SBC, Head Office, Dhaka.
- Personal File
- Master File.