



Sadharan Bima Corporation

Human Resources Division, Head Office
33, Dilkusha, C/A, Dhaka-1000, Bangladesh.
www.sbc.gov.bd

Record Number: 53.07.0000.201.91.001.21/2758

Date: 02-11-2023

Office Order

Subject: Ex-Bangladesh Leave.

The Undersigned is directed to convey the administrative approval no 53.00.0000.231.25.034.18.299; Date: 10-08-2023 by the Financial Institutions Division (Training Section), Ministry of Finance, Government of the Peoples Republic of Bangladesh and the authority of Sadharan Bima Corporation, Bangladesh has approved Ex-Bangladesh Leave in favour of the following official to visit India under the following terms and conditions:

Name of the Official	Mr. Md. Abu Zamil, Deputy Manager Sadharan Bima Corporation, Amin Court Branch, Dhaka Zone, Dhaka
Accompanied by	Mst. Hasina Khatun, wife
Country to visit	India
Purpose	For treatment of his wife
Period	45 days (Forty Five days) from 11-11-2023 to 25-12-2023 (Including travel time)

Terms and conditions:

- He will bear all expenses related to the visit. No expenditure shall be borne by the Government of Bangladesh or Sadharan Bima Corporation.
 - He will draw all pay and allowances in local currency.
 - His travelling time will be treated as ex-Bangladesh leave; and
 - He will not be allowed to stay abroad more than the approved period.
2. This order has been issued with the approval of the competent authority.


Md. Abdul Matin

Assistant General Manager

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Copy for kind information and necessary (if applicable) action:

- Managing Director, Sadharan Bima Corporation, Head office, Dhaka.
- General Manager, Human Resources Division, SBC, Head office, Dhaka.
- General Manager, SBC, Zonal Office, Dhaka.
- Assistant General Manager, IT Department, SBC, Head Office, Dhaka-with request to publish this office order in SBC'S website.
- The High Commissioner, High Commission of India, Gulshan-1, Dhaka, Bangladesh.
- Executive Director/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/All Land Ports, Bangladesh.
- Mr. Md. Abu Zamil, Deputy Manager, Amin Court Branch, SBC, Dhaka Zone, Dhaka.
- Personal File.
- Master File.