



Sadharan Bima Corporation

Human Resources Department

Head Office, Dhaka-1000.

No. 53.07.0000.201.91.001.21- 1887

Date: 17-07-2023

Office Order


Subject: Ex-Bangladesh Leave.

The Undersigned is directed to convey the administrative approval of Sadharan Bima Corporation of Bangladesh in favour of the following official to visit India under the following terms and conditions:

Name of the Official	Mr. Md. Jomir Ahamed, Senior Assistant, Human Resources Department, Sadharan Bima Corporation, Head Office, Dhaka.
Accompanied by	Mst. Ainun Akter, wife
Country to visit	India
Purpose	For treatment of his wife
Period	From 19-07-2023 to 14-08-2023 or 27 ((Twenty-Seven) days from the date of Journey.

Terms and conditins:

- a) He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Sadharan Bima Corporation.
b) He will draw all pay and allowance in local currency.
c) His travelling time will be treated as ex-Bangladesh leave.
d) As per provision of Rule 34 of Appendix VIII of BSR (Part-1) this approval will be valid for 35 days.
e) He will not be allowed to stay abroad more than the approved period.
2. This order has been issued with the approval of proper authority.


(Md. Anwarul Islam)
Assistant General Manager

Copy for kind information (not in order of seniority):

1. Managing Director, Sadharan Bima Corporation, Head office, Dhaka.
2. General Manager, Human Resources Department, Sadharan Bima Corporation, Head office, Dhaka.
3. The Ambassador, Embassy of India, Gulshan-1, Dhaka.
4. Assistant General Manager, IT Department, Sadharan Bima Corporation, Head office, Dhaka-with request to publish this office order in SBC'S website.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/All Land Port, Bangladesh.
6. Mr. Md. Jomir Ahamed, Senior Assistant, Human Resources Department, Sadharan Bima Corporation, Head Office, Dhaka.
7. Personal File.
8. Master File.