

Government of the People's Republic of Bangladesh  
Ministry of Finance  
Financial Institutions Division  
Training and Discipline Branch  
www.fid.gov.bd

No. 53.00.0000.231.25.097.16-436

Date : 20-06-2017

Managing Director  
Sadharan Bima Corporation  
Head Office, Dhaka.

Sub : Administrative approval for 06(six) officials of Sadharan Bima Corporation to visit India for attending 'Comprehensive Technical Program in General Insurance' from 03-21 July, 2017 (excluding travel time).

Sir,

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following 06(six) officials of Sadharan Bima Corporation (SBC) to visit India for attending 'Comprehensive Technical Program in General Insurance' from 03-21 July, 2017 (excluding travel time) under the terms and conditions described as follows:

Sl. No.	Name & Designation	Name of Organization
1	Mr. Sharif Mofizur Rahman, Deputy Manager	SBC, Zonal Office, Khulna
2	Mr. Md. Anamul Hoque, Deputy Manager	SBC, Local Office, Dhaka Zone, Dhaka
3	Mr. Md. Monirul Islam, Deputy Manager	SBC, Claims Division, Dhaka Zone, Dhaka
4	Mr. Mrittunjoy Dhaly, Deputy Manager	SBC, Zonal Office, Narayangonj
5	Mr. Sujoy Sarker, Assistant Manager	SBC, Audit & Complains Division, Head office, Dhaka.
6	Mr. Trilochan Chakma, Assistant Manager	SBC, Rangamati Branch, Chittagong Zone

Terms and conditions:

- They will be treated as on duty while visiting India;
- They will draw their pay and allowances in local currency;
- Sadharan Bima Corporation will bear all expenses relating to the visit;
- They will not be allowed to stay abroad more than the stipulated period;

2. This order has been issued with the approval of appropriate authority

  
(Mst. Zohra Khatoon) 20-06-17  
Deputy Secretary  
Phone: 9576039

e-mail : moftd2010@gmail.com

Date : 20-06-2017

No. 53.00.0000.231.25.097.16-436(15)

Copy for kind information and necessary action (not in order of seniority):

- Secretary, Ministry of Foreign Affairs (with request to issue note verbale).
- H.E. High Commissioner, Bangladeshi High Commission in New Delhi, EP-39, Dr. Radhakrishana Marg, Chanakyapuri, New Delhi, 110024, India
- H.E. High Commissioner, Indian High Commission in Dhaka, Bangladesh, House No. 2, Road No. 142, Gulshan-I, Dhaka, Bangladesh
- Director General, Immigration & Passport, Agargaon, Dhaka.
- P.S to Secretary, Financial Institutions Division, Dhaka.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/Land Port (all), Bangladesh
- Accounts Officer, Financial Institutions Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
- Programmer, ICT Cell, Financial Institutions Division (with request to publish this order on FID website).
- Mr. Sharif Mofizur Rahman, Deputy Manager, SBC, Zonal Office, Khulna.
- Mr. Md. Anamul Hoque, Deputy Manager, SBC, Local Office, Dhaka Zone, Dhaka
- Mr. Md. Monirul Islam, Deputy Manager, SBC, Claims Division, Dhaka Zone, Dhaka
- Mr. Mrittunjoy Dhaly, Deputy Manager, SBC, Zonal Office, Narayangonj
- Mr. Sujoy Sarker, Assistant Manager, SBC, Audit & Complains Division, Head office, Dhaka.
- Mr. Trilochan Chakma, Assistant Manager, SBC, Rangamati Branch, Chittagong Zone.
- Office Copy.

(Mst. Zohra Khatoon)  
Deputy Secretary