



SADHARAN BIMA CORPORATION

Administration Department, Head Office, Dhaka-1000.

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File.Ref: SBC/HO/Admin./Tour/2018/ 1211.

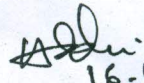
Date : 16-05-2018

Office Order

Sub: **Administrative Approval of Mr. Abdul Wahed Molla, Deputy Manager, Finance & Accounts Department, Head Office, Dhaka to visit Saudi Arab for performing Umrah Haji.**

As per administrative approval No : 53.00.0000.231.25.033.18-288, Date : 08-04-2018 by the Training & Discipline Branch, Financial Institutions Division, Ministry of Finance, Government of the People's Republic of Bangladesh and your application dated 09-05-2018, the authority of Sadharan Bima Corporation has approved Ex-Bangladesh leave for Mr. Abdul Wahed Molla to visit Umrah Hajj at Saudi Arab for 30 (Thirty) days from 23-05-2018 to 21-06-2018.

Mr. Abdul Wahed Molla
Deputy Manager
Finance & Accounts Department
Sadharan Bima Corporation
Head Office, Dhaka.


16.05.2018
(Md. Nazim Uddin)
Manager (Administration)

Copy for kind information (not in seniority order):

1. Managing Director, Sadharan Bima Corporation, Head office, Dhaka.
2. General Manager (C.C), Finance & Accounts Department, Sadharan Bima Corporation, Head office, Dhaka.
3. Deputy General Manager, Administration Department, Sadharan Bima Corporation, Head office, Dhaka.
4. A.G.M. - I.T. Dept - Sr. C. M. D. Dhalan -
5. Ambassador, Embassy of Saudi Arab, Gulshan-1, Dhaka.
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
7. Personal File.
8. Master File.